

WELCOME

Congratulations on your selection as a member of the Queensland Youth Choir. We look forward to sharing with you our love of choral singing.

VISION

In partnership with business and community, QYC provides sustainable and unique opportunities to experience passionate and excellent choral performances that create personal development, lasting memories and lifelong associations.

VALUES

The Queensland Youth Choir is committed to:

Making a difference: driving a sustainable future through differentiation and excellence

- *Provide responsible, progressive and inspiring leadership*
- *Work as part of a team - share skills and knowledge, provide positive feedback, seek joint opportunities*
- *Display a positive attitude - be open-minded, adaptive and flexible*
- *Take responsibility for individual performance*
- *Seek continuous improvement and strive for excellence in all that we do*
- *Promote personal development*
- *Build relationships that will generate support for the organisation as well as future business*
- *Take time to understand and be responsive to the needs and expectations of others*
- *Deliver quality performances that meet or exceed expectations*
- *Recognise and celebrate success*

Respect: treating all people with respect and dignity

- *Look after each other*
- *Be tolerant of others and avoid actions that could demean them*
- *Appreciate and respect the role of those in authority*
- *Support the development of positive personal attributes and attitudes*
- *Treat people with openness and honesty*
- *Act ethically and with integrity*
- *Keep commitments*

Innovation and Creativity: fostering innovative and creative practices

- *Continuously look for examples of best practice*
- *Identify opportunities for growth and change*
- *Seek innovative solutions*
- *Foster creativity and the sharing of ideas*
- *Take calculated risks*

Safe environment: maintaining a safe, caring and supportive environment

- *Ensure the safety of our members, staff and guests*
- *Act in accordance with legislative requirements*
- *Follow QYC policy and guidelines*
- *Recognise and support both potential and talent*
- *Encourage and support the contribution of members*

THIS HANDBOOK

Please store this handbook in a safe place for future reference. You will be issued with a new handbook when either:

- a new edition is produced; or
- you move to another QYC ensemble.

WHAT OTHERS HAD TO SAY

"Federation Song, presented by the Queensland Youth Choir, ought to have been among the [4MBS Festival of Classics] fare with its exhilarating celebration of Australian song by young Australians whose singing was very moving, and whose remarkable pizzazz in Australian bush songs and *The Boy from OZ Medley* was dazzling."

Patricia Kelly, Reviewer, *The Courier Mail*

"What a mature performance. Their personality and presentation in which each individual was able to make their contribution to a beautifully integrated presentation was a pleasure to listen to."

Ken G Pope, audience member

"The performance of *Carmina Burana* was truly spectacular, and is a real credit to the members of the Queensland Youth Choir."

Suzannah Conway, Chief Executive Officer, Riverfestival

"Please extend to all those who participated in *Gloria a Dios* my heartfelt thanks and congratulations for an afternoon of sheer delight. My friends and I were thrilled to the point of exhaustion"

Tess Hall, audience member,
"Cathedral's Week 2002"

"On behalf of the Queensland Police Service, I wish to express my sincere appreciation for the participation of the Queensland Children's Choir in this year's carols event. The delightful performance by the choir was an unforgettable part of the evening's program."

"On behalf of the Queensland Performing Arts Centre, thank you so much to all the members of the Queensland Children's Choir for the performance in the *Spirit of Christmas* concerts. The choir's contributions to the program were absolutely beautiful."

Jenny Hodgson, Producer

INTRODUCTION

COMMITMENT

Members of the Queensland Youth Choir have been accepted, through an audition process, on the basis of their demonstrated performance ability and their potential to make a valued contribution to their ensemble.

In order to get the most out of their time with QYC, it is important that members appreciate that a place in a QYC ensemble is a serious commitment for the whole year. Members must demonstrate a firm commitment to complying with the compulsory attendance at rehearsals, camps and concerts, as well as the need to give high priority to all other performance calls.

Members also need to be willing to comply with the various policies and procedures that are outlined later in this handbook.

PARENT INVOLVEMENT

To ensure the smooth and efficient running of the organisation, it is important that members and parents take the time to read and, as required, respond to the newsletters and other communication items that may be provided from time to time.

The Queensland Youth Choir relies on the assistance of volunteers, who are an integral part of the successful management and operations of the organisation. QYC is dependent on, and deeply appreciative of, the generous assistance of parents and friends who are able to offer their time and skills to ensure that QYC provides the very best opportunities for its members.

Assistance is required with billeting, canteen, uniforms, concerts, promotions, office work and any other skills which may be of value.

From time to time there is also a necessity to conduct fundraising activities, either in support of specific activities or simply to enhance the opportunities for the organisation as a whole. QYC looks forward to and appreciates, your enthusiastic support of these activities.

MEDICAL INFORMATION

Members and parents are requested to ensure that QYC is provided with all relevant health and medical information, which may assist QYC to ensure the well-being of members while in our care.

Comprehensive medical information will be collected/updated at the beginning of each year. Choristers participating in interstate or overseas tours may be required to provide additional medical information.

If medication is required to be administered to members while in QYC care, it must be given to the assistant administrator with a note from a parent/guardian detailing the dosage and frequency/circumstances of administration.

PRIVACY

The Queensland Youth Choir collects information only for the purposes of:

- maintaining a membership list as required under the rules of incorporation and in relation to public liability insurance;
- maintaining efficient and effective communication links with members and parents; and
- fulfilling its duty of care obligations with respect to the well being of members and volunteers.

The Queensland Youth Choir does not knowingly disclose member or parent/guardian details to any third party, without consent, except in the case of a medical or police emergency.

To facilitate contact between members of QYC (eg. for the purpose of arranging car pooling), QYC may publish and distribute to members only, a *Contact List* detailing the name, suburb and home/mobile telephone number of each member of the group.

Details provided on Medical Information Forms will remain confidential to QYC administration. In the case of a medical emergency, this information will be made available, on request, to medical, paramedical, nursing and/or ambulance staff to assist them in providing appropriate treatment.

From time to time, the Queensland Youth Choir may take photographs, make video recordings or make sound recordings of QYC performances and other activities (eg. camps, tours and workshops). These may be used by QYC for promotion and advertising, media releases, in publications and/or for commercial purposes. QYC may also wish to use works created by members, as part of their direct involvement with QYC, for similar purposes.

The *Release Consent Form* (see opposite) gives the Queensland Youth Choir permission to use sound and/or vision of members, or to use works created by members in the course of their involvement with QYC, for purposes associated with the promotion of the Queensland Youth Choir.

DUTY OF CARE

All members have a right to protection from harm. The QYC management committee, contracted staff and volunteer workers act at all times to ensure that members are provided with a secure and nurturing environment.

Choristers are considered to be under the care of QYC while at rehearsal and performance venues during advertised call times. The duty of care also extends to arranged group transport to and from a performance venue and any group activity conducted by QYC.

INQUIRIES

All queries or concerns should be communicated to the Administrator. Our contact details are listed on the front cover of this handbook and office hours are listed on our website on the 'Contact' page.

If, during advertised office hours, the answering machine picks up your call it may be that the Administrator is taking another call, is on the Internet or is temporarily out of the office. Please leave a message and you will be contacted as soon as possible.



In 1998, with this collection of largely traditional and original Australian music, the Queensland Children's Choir celebrated its 10th anniversary.

Former Queensland Youth Choir members Craig Allister Young and David Kidd accepted the commission to produce some special choral music to mark a decade of excellence by the QCC. The result - *Forgotten Folklore* - is a unique musical treat of distinctive Australian humour blended with a score that perfectly suits the pure fresh tones of young Australian voices.

The choir takes very seriously its responsibility to present Queensland and Australian music and has balanced the levity of *Forgotten Folklore* with a new setting of traditional folk songs, together with the beautiful *Song of the Gum Tree*, backed by the wonderful sounds of the Queensland Philharmonic Orchestra. The title track is another jewel from the pen of Craig and David featuring the writers' own voices. This moving tribute to our fallen soldiers was based on the inspired words of the famous Australian bush poet Henry Lawson.

The marvellous *On a Queensland Railway Line* takes us on a musical journey through some tongue-twisting stations and sidings as we recall the Centenary of Queensland Rail. Rounding out the collection, the hauntingly beautiful *Wind Song*, written some forty years ago for another group of young Queensland voices, takes its place alongside a rollicking rendition of the evergreen *Botany Bay*. Finally, in keeping with a long-standing tradition, the children finish this performance with their own special *Blessing*.

Price - \$22

ACKNOWLEDGEMENT AND RELEASE CONSENT FORM

This copy of the form is to remain in the handbook for your records.
Please complete and return the enclosed copy of this form at your next rehearsal.

ACKNOWLEDGEMENT

For members under 18 years

I acknowledge that I have read and understand the policies and procedures contained in this handbook. As a parent/guardian I undertake to ensure that my child also understands the policies and procedures, and I will encourage my child to adhere to the spirit and intent of these requirements at all times.

Signature of Parent/Guardian _____ Date _____

For members 18 years and over

I acknowledge that I have read and understand the policies and procedures contained in this handbook, and I agree to adhere to the spirit and intent of these requirements at all times.

Signature of Member _____ Date _____

RELEASE CONSENT

Signing this form gives the Queensland Youth Choir Inc. (QYC Inc.), permission to use sound and/or vision of members, or works created by members of QYC Inc. in the course of their involvement with the organisation, for purposes associated with the promotion of the Queensland Youth Choir Inc.

I understand that:

- QYC Inc. may record sound and/or vision of me whilst I am taking part in QYC Inc. activities or performances.
- During the course of my involvement with QYC Inc., I may create works (e.g. stories, poems, lyrics, drawings, photographs, original music/arrangements) that attract intellectual property rights.
- My name may be used in connection with any works.
- QYC Inc. understands that I own the intellectual property rights for my works, my sound and my vision, and that this consent form is not meant to transfer my ownership.

I give permission to QYC Inc. to use my sound/vision, my works, and/or my name for:

- any media activity that the QYC Management Committee commissions or agrees to;
- promoting and advertising the Queensland Youth Choir, its members and activities;
- Queensland Youth Choir publications; and
- any commercial purpose.

I further understand that:

- by giving this permission, the Queensland Youth Choir can use my works, my sound and/or my vision in any way it chooses, for the purposes described above. It may reproduce them in any form, in whole or in part, and distribute them by any medium including the Internet, CD-ROM, or other multimedia uses;
- my works, my sound and/or my vision may be kept on file for an indefinite period of time and that they may be used in the future by the Queensland Youth Choir for any of the purposes listed above; and
- the Queensland Youth Choir will not pay me for giving this permission.

If I decide to withdraw my permission at any time, it is my responsibility to contact QYC Inc. and inform them, in writing, of my decision.

For members under 18 years

Signature of Parent/Guardian _____

Signature of Witness _____

Date _____

For members 18 years and over

Signature of Member _____

Signature of Witness _____

Date _____

POLICIES AND PROCEDURES

COMMUNICATION

Clear and timely communication between QYC, its members and their parents/guardians is critical to the smooth and efficient running of the organisation.

Newsletters are produced, as required, that include information concerning future events, changes to rehearsal/performance schedules, additional rehearsals and items of general interest. It is important that members and parents read these newsletters immediately they are received. Some newsletters will include items that require a response. These should be dealt with and returned to QYC as soon as possible.

Newsletters will be forwarded via email. Members without an email facility will be provided with a hard copy of the newsletter, which will be placed in the chorister's pigeon hole prior to the end of rehearsal, or mailed if the chorister is absent from a rehearsal.

REHEARSALS

Rehearsals are held weekly in the QYC building, which is located at the rear of the Old Museum Building.

Members can help to ensure that maximum benefit is derived from each rehearsal within a pleasant atmosphere by adhering to the following procedures and requirements:

- Arrive by the call time, which is 8:45 am for a 9:00 am start. The rehearsal will finish at 11:00am.
- Bring your music folder, a 2B pencil and an eraser to each rehearsal. It is also a good idea to have your own bottle of water.
- On arrival, report to the Assistant Administrator and place any return notices in the "In Tray".
- Place personal items in your pigeon hole and check your pigeon hole at the beginning and end of each rehearsal for any new music or communications.
- Late arrivals should remain quietly at the side of the group until invited by the Musical Director or Assistant Administrator to join the rehearsal.
- To minimise disruption once rehearsal has commenced, remain in your place unless directed otherwise by the musical director. A short break during the rehearsal provides an opportunity to go to the toilet, to refill your water bottle etc.
- Keep the rehearsal space clean and tidy at all times by not bringing any food or drink (with the exception of water bottles) into the area.
- QYC is privileged to have its rehearsal space in such a pleasant environment. Please show your respect for the gardens and help to keep the area clean and tidy.
- Demonstrate good manners and your respect for guests, your musical director and other QYC staff by always listening quietly when being spoken to.
- For your personal safety, always remain in or close to the QYC building during breaks.
- Use the time before and after rehearsals, and during break times, to socialise with other choristers.
- Always inform your Assistant Administrator if you are unable to attend any rehearsal or performance. An apology book is available for this purpose.

Please note that all rehearsal and performance venues are smoke free zones. No QYC member is permitted to smoke while in uniform or at any QYC rehearsal or performance.

ATTENDANCE

Regular attendance at rehearsals, the annual camp and the QYC Concert Series performances is regarded as compulsory and is essential to the on-going development of individual members and the organisation as a whole. Dates for these commitments are published early each year so that families can plan ahead and thereby avoid conflict with other activities.

Special activities, such as recording sessions, which require the whole choir to be in attendance for rehearsals and the activity itself, will be advertised well in advance. For these activities, full attendance will be expected.

Additional performances are added to the QYC schedule during each year in response to invitations from, and engagements by, organisations, businesses and event managers. While attendance at these performances is voluntary, members are asked to give priority to participating in these events as they are a valuable extension to the performance opportunities that QYC is able to provide.

In those circumstances where unavoidable conflicts occur between QYC activities and those of family, school, dance, sport, church activities etc., we ask that a reasonable approach be adopted that ensures the requirements of QYC are given a fair and balanced priority.

Members who will be absent from a rehearsal or a compulsory performance must provide prior advice to the Assistant Administrator. An apology book is available in the QYC office for this purpose.

For a member absent more than twice during a semester without reasonable recorded excuse, the musical director has the right to request the member to demonstrate that he or she is keeping up with the work being covered by the group. Failure to demonstrate this ability, or continued unsatisfactory attendance, may result in the member being requested to terminate his or her membership.

CODE OF CONDUCT

At all times while involved in QYC activities, members should demonstrate a high level of self discipline and should treat fellow choristers and members of staff with respect, courtesy and cooperation.

At all performances, the Queensland Youth Choir is being showcased to a wide cross-section of the community. Over the years, QYC has developed an enviable reputation for the high standard of its performance and presentation. Members are requested to do their part in maintaining these standards by always acting in a professional manner at all times.

PERSONAL SAFETY

To help ensure their personal safety, members of the Queensland Children's Choir are not allowed to leave the rehearsal space or performance venues unless accompanied by a parent or other responsible adult.

Parents should personally collect their child from the nominated collection point. For rehearsals, this is the demountable building behind the Old Museum Building. For external performances, a collection point will be advised in the communication relating to the event.

QYC does not recommend collection of choristers from the front gate of the Old Museum Building, as this location is not supervised by QYC staff. However, should parents wish to use this as a collection point, please provide a request in writing.

REVISION

Weekly rehearsals cover all the repertoire and associated aspects of performance. However, the efficiency of rehearsals and the quality of the final performance will be considerably enhanced if all members take on the responsibility of revising their music at home between rehearsals. Revision should include activities such as learning words, vocal exercises, practising parts and consolidating choreography. Two to three short sessions per week would be ideal.

CONCERTS, PERFORMANCES AND RECORDING SESSIONS

Each QYC group (individually and in combination) presents several public concerts during the year at venues around Brisbane. Participation in these concerts, part of QYC's Annual Concert Series, is compulsory. The dates and venues for these concerts are made available in the early part of the year.

QYC groups are also engaged by entertainment agencies, private individuals and corporations to perform at a variety of concerts, functions and events throughout the year. The number and location of these varies from year to year. While participation in these events is not compulsory, members are expected to give a high priority to attendance at all such engagements. These additional performances add to the experience of members and

the performance fees from these events help QYC to keep its fees amongst the lowest in Queensland.

Members will be notified of these performances in the *Important Dates* section of the weekly newsletter, and via an availability form. For some events, only a specific number of choristers will be needed, which means that on these occasions all available choristers may not be required.

It is important that availability forms, when distributed, are returned promptly. This will allow QYC to confirm availability with the client in a timely manner.

The availability forms for external performances will include all relevant detail concerning date(s), venue and location, uniform requirements, rehearsals, pick-up and set-down locations, performance times including approximate finish times and call times.

On arrival at a performance, members should report immediately to the Assistant Administrator and sign-on. Once signed-in, members are under QYC care and will not be allowed to leave the group for any reason unless prior arrangements have been made by parents with the assistant administrator.

At the conclusion of the performance, parents are requested to come to the designated collection point and sign their child out.

It is important that, if parents are delayed in delivering or collecting their child, contact is made with the assistant administrator.

CAMPS

Music camps form an integral part of each year's training program. They provide a significant extension of, and an enhancement to, the program covered in the weekly rehearsals.

Members of the Queensland Children's Choir attend a compulsory weekend residential music camp during March. Held in the early part of the year, the camp provide an opportunity for new members to get to know their fellow choristers, to establish friendships, and to develop a strong sense of cohesion and group identity.

The camps are held at the Uniting Church Youth and Conference Centre at Margate, and are fully catered. The full two-day program covers a substantial amount of new repertoire and associated performance skills. As well as repertoire rehearsals, members are involved in sessions with professional choreographers, learn about aspects of stage presentation and performance, and participate in workshop activities conducted by guest specialists. There is also time set aside for social activities.

Each camp concludes with an afternoon concert to which parents are invited.

The cost of the camp is included in the annual fee.

TOURS

QYC ensembles have toured interstate and overseas, their destinations including Europe, Canada, Japan, New Zealand, Adelaide, Melbourne, Canberra, the Northern Territory, provincial Queensland and northern New South Wales.

Touring with the QYC provides young people with experiences that will remain with them for many years to come. Personal friendships are developed and enhanced, and the tour experiences contribute to aspects of personal growth and maturity. The opportunity to travel interstate and overseas, to sing with and for others who share their love of choral performance, to learn about singing through workshop and rehearsal activities, and to form friendships with young people from other parts is a very valuable and rewarding experience.

UNIFORMS

Presentation at performances, including aspects of dress and deportment, is as important as the choral performance itself. Maintaining a strict uniform dress code enables the Queensland Youth Choir to present as a high quality, well disciplined choral music ensemble. Members are encouraged to ensure that they always

adhere to the following dress code, take pride in their appearance and care for their uniforms.

StellaVoce has a formal performance uniform supplied by QYC Inc. on a hire basis. The hire charge is included in the annual fee. There are also various additional uniform requirements that must be provided by members. These are detailed in the table below.

A uniform/music security fee is charged when joining QYC for the first time. This fee is refundable upon return of all uniform components and sheet music, in good condition, on retirement from QYC

The Head of Wardrobe is responsible for coordinating the maintenance, distribution and collection of the uniforms and can answer any queries or concerns with respect to QYC uniform requirements.

UNIFORM DESCRIPTION		
Ladies Formal: White blouse, Black pants, Blue vest, Red tie, Stockings, Black character shoes, Black hair ribbon.		
Gentlemen Formal: White shirt, Black pants, Blue vest, Red tie, Black socks, Black leather lace-up shoes.		
Informal – Ladies and Gentlemen: Polo shirt, Black pants, Flat black shoes.		
UNIFORM DETAILS		
White blouse / shirt	Hired to members, with cost included in the annual fee	Must be returned to QYC when leaving the group
Black pants	Hired to members, with cost included in the annual fee	Must be returned to QYC when leaving the group
Blue vest	Hired to members, with cost included in the annual fee	Must be returned to QYC when leaving the group
Red tie	Hired to members, with cost included in the annual fee	Must be returned to QYC when leaving the group
Stockings	Knee-highs. Colour—Nearly Black (Kolotex)	Purchase from QYC
Black socks	Plain black socks only.	Members to purchase retail
Black character shoes		Members to purchase Available through QYC May be available second hand
Black leather lace-up shoes	Similar to regulation school shoes	Members to purchase retail
Black hair ribbons		Purchase from QYC
Polo shirt	Dark blue, with StellaVoce and QYC logos	Purchase from QYC May be available second hand
Flat black shoes		Members to purchase retail

Care of Uniform

The uniform components provided by QYC on a hire basis are distributed in the early part of the year. Once distributed, care of the uniform is the member's responsibility. Members can contribute to achieving and maintaining QYC's high uniform standards by ensuring that they carry out the following:

- Ensure that each item of your uniform is clearly identified with a name or Library Number.
- Prior to each performance, check that your uniform is clean and neatly pressed, and that your shoes are polished.
- From time to time, check the hem length of pants and adjust if necessary to keep pace with growth during the year.
- Check the information provided about each performance to determine whether members are to come dressed or are to arrive in casual clothes.
- Transport your uniform on a hanger and in a garment bag that has your name on it.
- Wear casual shoes to and from performances, and change into performance shoes only for the period of the performance.
- If there is a meal break immediately before or during a performance, bring a spare shirt or other suitable garment to wear over your uniform to protect it from any spills.
- Wash the white shirt/blouse after each performance. Wash the black pants regularly as required.
- The blue waistcoat and red tie are dry clean only.
- Dry uniform items in the shade or tumble dry using only a cool/delicate cycle.
- Iron pants on a cool setting. Use the Cotton setting for the shirt/blouse.

Hair

Hair should be clean, neat and styled – with no hair over the face. Casual or very loose styles are not suitable for performance.

Hair that is below shoulder length is best styled in a pony tail or single plait. Bobby pins and clips should blend with the hair colour. Any ribbon(s) should be black, and should be the only hair accessories worn.

Hair spray can be useful in maintaining a neat and tidy appearance, but should not be coloured or incorporate glitter.

Makeup

Stage lighting has the effect of making faces look pale and washed-out. Since facial expression is such an important aspect of performance, it is important that all members (both ladies and gentlemen) wear makeup. Appropriate makeup includes foundation, blush and lipstick (lip-gloss for gentlemen). It does not include glitter, eye shadow or nail polish.

QYC generally recommends that members come to performances with makeup applied and hair styled. This saves time and helps to avoid backstage congestion. However, in those instances where a performance will be preceded by a lengthy rehearsal, members will be advised to apply their makeup at the performance venue.

Members, including gentlemen, should bring their own makeup kit, tissues and a hand towel to each performance.

The following brands and colours (available from chemists, Target and KMart stores) are the ones to be used for performances.

Foundation	Australis Maybelline	Half shade darker than natural skin colour
Blush	Australis Maybelline	<i>Rosy Cheeks</i> or <i>Sand Dune</i> <i>Mauve Pulse</i>
Lipstick	Australis Maybelline	<i>Café</i> <i>Windsor Rose</i> or <i>Dusty Rose</i>

Jewellery and glasses

No visible jewellery, body piercings or watches should be worn. Members who normally wear glasses must perform without them if possible or wear contact lenses instead. This will avoid problems with light reflection on stage and the possibility of the glasses coming off during choreography.

Rehearsal uniform

There is no rehearsal uniform for QCC. The Queensland Youth Choir does, however, have an expectation that members come to rehearsals, and travel to and from performances, in clothes that are appropriate for the activity.

The following guidelines will assist members in their choice of appropriate clothing:

- Select comfortable, not tightly-fitting, clothes that allow for freedom of movement.
- Wear shoes (not thongs) that are suitable for choreography – comfortable, flat-heeled and enclosed.
- Avoid extremes of fashion (eg. Mini skirts/shorts, midriff tops).
- For safety, particularly during choreography sessions, avoid large earrings and bulky jewellery.

Please note that, at all external performance venues, it is a workplace health and safety requirement that enclosed shoes be worn at all times.

MUSIC

At the beginning of each year, each member will be provided with a folder and set of sheet music. The folder will be labelled with the member's name and Library Number. Each piece of sheet music in the folder will be stamped with the same library number. Each member will also be allocated a pigeon hole, the number of which corresponds to the library number.

The sheet music is a valuable resources. All music will be in good condition when distributed, and it is important that members care for these resources and ensure that they are returned at the end of the year in equally good condition.

The following guidelines will assist in ensuring that music sheets and folders are well cared for:

- Always keep all of your music in a folder.
- Use only a soft (eg. 2B) pencil to make marks on your music. The only marks should be those indicating musical expression, breath marks, pronunciation guides etc. as directed during rehearsals by the Musical Director. (*Remember to bring a pencil.*) Please do not write or scribble on your music as it will be used by other members in later years.
- Take only the music with your number on it from the pigeon-hole - *if it does not have your number on it, please return it to the correct pigeon-hole.*
- If your music becomes damaged, bring it to the attention of the assistant administrator and it will be repaired or replaced for you as soon as possible.
- There will be music collected throughout the year and new music distributed. All new music will be distributed via the pigeon-holes.

Members must bring all sheet music (in a folder), a soft pencil and an eraser to every rehearsal.

Once distributed, the music becomes the responsibility of the member. Costs associated with the replacement of a lost or damaged music will be the member's responsibility.

FEES

The Queensland Youth Choir is a non-profit, community-based organisation funded through tuition fees paid by parents and members, performance fees, concert profits and limited fund-raising activities.

All choristers must be financial members of QYC Inc. The annual fee (which includes membership, uniform hire, tuition and the annual three-day camp) is payable in two instalments – the first by the third week of February and the second by the first week of the second semester.

Invoices are issued approximately one month in advance of the due date.

Semester fees are not refunded should a member leave the organisation during the course of that semester.

The security fee will be refunded provided all uniform items and sheet music are returned in good condition.

AUDITIONS

There is one round of formal auditions for all QYC ensembles that is held in late October or early November each year for membership in the following calendar year.

However, QYC is pleased to hear from interested young singers at any time and potential choristers may be auditioned and admitted during the year at the discretion of the musical directors. Such admissions may be subject to certain conditions with respect to participation in performances.

Inquiries regarding auditions should be directed to the Administrator.

CONTACT LIST

General contact details are included on the cover of this handbook.

Current contact details for QYC's management committee, artistic staff, administrators and heads of wardrobe can be obtained from our web site www.qldyouthchoir.com.au. Simply click the *Contact Us* or *Personnel* links on the home page.s



SPOTLIGHT ON STELLAVOCE (previously Queensland Children's Choir)s

December 2003	Spirit of Christmas. Queensland Performing Arts Theatre. Police Commissioner's Christmas Carols. South Bank Piazza.
June 2003	International Credit Union Conference – Opening and Closing Ceremonies Opening Ceremony – Suncorp Stadium
May 2003	Queensland Sings. South Bank Piazza. Cancer Fund Relay for Life. ANZ Stadium.
April 2003	Rising Song Down Under. Joint concert with the Kashiwara City Junior Chorus (Japan), St Paul's School and Albany Creek State High School. Concert Hall, OMB.
December 2002	South Bank International Christmas Carols – South Bank Parklands
November 2002	Bali Benefit Concert – Queensland Performing Arts Theatre
September 2002	Riversymphony – Brisbane Riverfestival 2002. New Farm Park Northern New South Wales Tour
May 2002	Gloria a Dios Concert— Cathedrals Week 2002. St Paul's Presbyterian Church
March 2002	Lord Mayor's Gala Performance—Mask, Mime, Magic and Music. City Hall
October 2001	Council for the Ageing Concert. Queensland Performing Arts Theatre.
August 2001	Opening Ceremony of the Goodwill Games. Brisbane Entertainment Centre.